



## **Holy Spirit Catholic Primary School**

### **Job description Class Teacher (Maternity Cover)**

<b>Job title:</b>	<b>Year 1 Class Teacher</b>
<b>Grade:</b>	Main Pay Range –1-6
<b>School:</b>	Holy Spirit Catholic Primary School
<b>Responsible to:</b>	The Headteacher and the Governing body.

#### **Main purpose of the post**

- To be an outstanding classroom practitioner and to lead teaching and learning in own class.
- Lead, manage and develop subject curriculum area.
- Pupil behaviour and Welfare in own class and liaison with parents and other key staff.
- Assessment development and moderation in own class.
- Reporting to parents in own class.
- Collecting data and reporting to the Leadership Team regarding standards and improvements in own class.
- Liaison with other providers and external agencies e.g. EWO, Pre- School, Speech and Language etc.
- Actively participate in whole school self evaluation and school improvement planning.
- To promote the Catholic ethos of the school and deliver the Come and See Programme.
- To work closely with Teaching Assistants, SENCO and Learning Mentor to ensure the needs of all pupils in your class are met.

In addition carrying out the duties of a class teacher as outlined in the *School Teachers' Pay and Conditions Document* (Teaching Standards)

## **Curriculum responsibility**

- Lead and develop a Subject Area by co-ordinating the formulation of written guidelines, resources and the information for staff, parents and governors to develop best practice.
- Help develop and maintain a curriculum in line with National Curriculum and school policy to meet the needs of individual children within your class.
- Ensure efficient use and maintenance of all material teaching resources within your phase.
- To review your subject in order to complete a detailed action plan, identifying action required and resource implications.